

Family Lunch Accounts on Infinite Campus

Payment Information

Families can now add money to a lunch account through the Infinite Campus Portal. Here are the steps for adding money to your lunch account:

- 1. Log in to Infinite Campus Parent Portal at this link: https://mncloud2.infinitecampus.org/campus/portal/parents/nova.jsp
 - *If you do not have login information or need your password reset, email Michelle Maciej at mmaciej@novaclassical.org.
- 2. On the left side of the screen, click "Food Service"
- 3. Click "Pay". Enter the amount that you'd like to add in the "Payment" box for each of your children. Click "Add to Cart".
- 4. Click "My Cart" on the right to add a payment method (bank account or credit card). Click "Save".
- 5. Confirm that the information is correct and click "Submit Payment".
- 6. Click "Continue" to see a summary of your transaction. Enter a <u>Receipt email</u> <u>address</u> if you'd like a receipt e-mailed to you. Click "Make Payment" to complete your transaction.

For questions about the lunch program, contact Kim Hyvarinen at khyvarinen@novaclassical.org.

For questions about Infinite Campus or making payments to your account, contact Michelle Maciej at mmaciej@novaclassical.org.